

WOLFEBORO BUDGET COMMITTEE
September 14, 2011
Minutes

Members Present: John MacDonald, Chairman, Stan Stevens, Vice-Chairman, Jim Eisenhower, Brian Black, Frank Giebutowski, Bob Tougher, Members.

Members Absent: Dave Senecal, Selectmen's Representative, Harold Parker, Robert Moholland, Allan Bailey, Members (excused).

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Lee Ann Keathley, Secretary.

Chairman MacDonald opened the public hearing at 6:10 PM at the Wolfeboro Public Library.

Consideration of Minutes

July 13, 2011

Corrections: Page 2, Town Manager Report, 3rd paragraph; include "Fire Department"

It was moved by Bob Tougher and seconded by Jim Eisenhower to approve the July 13, 2011 Wolfeboro Budget Committee minutes as amended. All members voted in favor. The motion passed.

STATUS OF 2011 BUDGET & EXPENDITURE REPORT

Dave Owen stated retirement costs increased from 16% to 22%.

Brian Black questioned the status of the McBride property on South Main Street.

Dave Owen stated the Town has signed a Purchase & Sales Agreement; noting a plan for use of the property has been developed. He stated there would be a warrant article relative to such.

COMMITTEE ASSIGNMENTS

Stan Stevens stated he met with Chris Keaton and Dean Rondeau, Police Department. In regard to the grant position, he stated it is a 3 year fully funded position and the fourth year the Town is responsible to maintain the position. He stated the departments have met the 1% reduction (Police Department & Communications).

The Committee discussed the vacancies at the Police Department.

Brian Black stated he believes that until the vacancies are filled, the grant money cannot be drawn upon.

Brian Black stated both vacant positions at the Fire Department have been filled.

John MacDonald questioned the number of volunteers.

Dave Owen replied 9.

Frank Giebutowski stated there are changes to the allocated costs for water and sewer. He noted the following projects; meter system upgrade, energy upgrade to Water Treatment Plant, chemical feed station upgrade and vehicle purchase. He stated there continues to be issues with the RIB site.

Bob Tougher questioned whether the legal fees associated with the RIB project have been expended.

Dave Owen stated it is not clear at this time what legal action will be taken.

CIP COMMITTEE REPORT

Bob Tougher stated the CIP Committee is not involved with recommendations for Town Hall. He noted the following CIP requests;

- Library, \$700,000 in 2013 for architectural study, plans & specs (funds to be received through private donations)
- Library, \$7.2 million (place holder) in 2016 for the construction of the building (scope & design to be reviewed)
- Public Safety Building; 2 repair plans submitted; \$237,000 & \$400,000 (CIP Committee voted to recommend the \$237,000 proposal)
- Number of smaller projects requested between \$150,000 and \$300,000

TOWN MANAGER'S REPORT

Dave Owen stated he is in the process of reviewing Town budgets; noting most departments has met the 1% reduction. He stated the Town is eligible to apply for emergency response cost reimbursement (MED only) due to power outages as a result of Hurricane Irene. He stated Barry Muccio would be pursuing such on behalf of the Electric Department. He stated there were no findings and no recommendations with the audit report.

It was moved by Frank Giebutowski and seconded by Bob Tougher to adjourn the September 14, 2011 Budget Committee meeting. All members voted in favor.

There being no further business before the Committee, the meeting adjourned at 7:21 PM.

Respectfully Submitted,

Lee Ann Keathley

Lee Ann Keathley

*****Please note these minutes are subject to approval and amendments at a later date.***